

### **About Us**

ABP Distribution specialise in the addressed and unaddressed mail market sectors of the postal industry. Our Business Partners are Neopost and Royal Mail, two of the most established and recognised organisations in the Postal Market. Our customers are the most important part of our business, regardless of size or expenditure.

# The Aim

- To provide Tailored Postal Service second to none
- Offer full Flexibility and an unrivalled service to satisfy YOUR requirements, not OURS!
- Cost Effectiveness, not detracting from High Standards of Service
- Dedicated Customer Service & Account Management



#### A little about Post

Since the market re-regulated in 2004, alternative postal providers have been able to carry mail on behalf of organisations in competition with Royal Mail but still need to use their postmen to deliver mail to households and in the UK. This process is known as Down Stream Access or 'final mile' delivery.

ABP Distribution will collect, sort and process your mail before delivering it **directly** (hence no time delay) to a Royal Mail Inward Mail Centre for "final mile" delivery to the many businesses and households across the UK by their postmen.

The postal market was deregulated in 2004, opening up the market so that other postal providers could provide alternative services in the marketplace; a move that is bringing innovation, efficiency, cost savings and choice to you, the customer. we are committed to providing a cost-effective alternative postal delivery solution.

# Why Use ABP Distribution for mail?

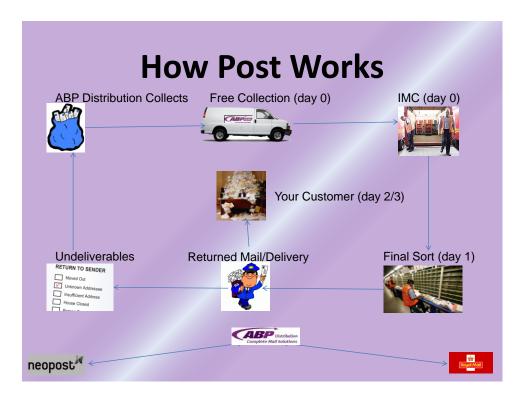
- We can meet your needs across the UK. We offer full national coverage to cater for all postal collections and deliveries (including overseas).
- We are one of only a few postal providers to take care of both your addressed and unaddressed mail requirements
  - No Contractual Commitment from you, the Customer
  - Potential Savings
  - Dedicated Customer Service & Account Management
  - Personal Service
  - Free Collections of minimum 250 items of mail
  - Flexible Collection Times



We have gained an excellent working relationship with its clients from major and regional newspaper groups to small and medium businesses by its professional approach to letterbox marketing. We strive to ensure customer confidence in using the various delivery options. Our varied client portfolio includes NHS Pct's, local authority contracts, publishers, marketing companies, financial institutions and national supermarket chains.

Supported by our office administration staff, all our delivery teams are supervised by a team leader and deliveries are continually checked at random for confirmation of delivery across the distribution area ensuring deliveries are going to plan. This philosophy and methodical approach has been greatly appreciated by our Customers and we are able to offer a full and comprehensive Post & Parcel service throughout the United Kingdom.

Our Postal Operation is flexible and designed to tailor the service to your exact requirements thus allowing you to send your mail with the minimum of fuss. We believe that we are a unique brand in the mail industry due to our "hands on" and personal approach whilst offering a cost-effective tailored solution whatever your requirements may be.



Below we have highlighted the postal formats to assist you when determining what category your mail slots into.

# **UK Postal Weights & Dimensions into Categories**

Letters:- Up to 100gms,

Up to 5mm

Thick and

Up to C5

Size

Large Letter :- Up to 750gms,

Up to 25mm thick and Up to C4 size Packets:-

More than 353mm long

More than 250mm wide More than 25mm thick Weight exceeds 750gms

# <u>International Postal Weights & Dimensions into Categories</u>

Letters :- no bigger than 245mm (L) x 165mm (W) x 5mm (Thick) and not weigh more than 100g.

Flats:- no bigger than 381mm (L)x305mm (W)x20mm (D) & not weigh more than 500g

Packets:- Over the size of 381mm x 305mm or

Over 20mm thick or

Over 500g (less than 750gms)

M-Bags :- Printed matter to the same address ie. Books, publications, etc. (ie. Non-Docs not allowed) Items Packed flat – minimum 140mm x 90mm

Length + Width + Height under

Maximum – length, width or height under 600mm

900mm

Rolled-min-length+(diameterx2) under 170mm, (greatest single dimens. under 100mm)

Maximum – Length + (diameter x 2) under 1040mm

(with the greatest single dimension under 900mm)

Weight – Max weight for individual item 2kg. However, you can send books & pamphlets ie. Any papers bound together, up to 5kg.

Weight Exceptions – Ireland only books above 2kg

Cambodia – no items above 2kg Canada – no items above 2kg

N.B. No individual weight restrictions for M-Bags provided content, bag, labels and ties do not exceed combined weight of 11kg and the bags can be properly sealed. Items that exceed these limits may be sent via our courier service.

We welcome postal enquiries of any type and would enjoy the opportunity to demonstrate where we can be of most benefit to your organisation. Contact us (client survey sheet) online or email us – where your enquiry will be dealt with swiftly and professionally.